

ORTONVILLE DOWNTOWN DEVELOPMENT AUTHORITY

MINUTES

March 15, 2021 – 7:30am

Zoom Video Conference

President McClerren called the meeting to order at 7:35 a.m. She noted the meeting was being held electronically via ZOOM per Governor's Executive Order due to Covid-19.

**Roll call:**      **Present:** Amori, Brauer, Brice, Hill, Quisenberry, Rumball, McClerren  
                         **Absent:** Wills (with notice)

**Also Present:** DDA Executive Director Matt Jenkins, and 1 members of the public.

**Recitation of Mission:** by Brauer

**Consent Agenda:**

\***Motion** by **Brauer** seconded by **Rumball** to accept the Consent Agenda as presented.

**Roll call vote:**

**Aye:** Brauer, Quisenberry, Rumball, Brice, Hill, McClerren

**Nay:** None

**Absent:** Wills

**Motion carried 6/0** (Amori was having Audio issues)

**Public Comments:**

None

**Disbursements:**

**A. February 2021**

\***Motion** by **Rumball** seconded by **Hill** to approve disbursements and pay bills for February 2021 in the amount of **\$2,388.50**.

**Roll call vote:**

**Aye:** Brauer, Quisenberry, Rumball, Brice, Hill, Amori, McClerren

**Nay:** None

**Absent:** Wills

**Motion carried 7/0**

**Board Member Committee Updates:**

**Amori** asked when the Heritage Garden Committee will begin meeting. Village President Brice stated that some personnel issues need to be sorted out at the March 22 meeting and that the subcommittee should start meeting shortly there after.

**Hill** presented the board with a Ladies Night Out event proposal where the businesses would take the lead and the DDA would support the event wherever possible.

**Business to Come Before the Board:**

**A. 2021 Recovery Planning Priorities Dashboard**

**ED Jenkins** presented the board with a new dashboard derived from the information gathered from the Recovery Planning exercise. The board discussed the dashboard and how it is extensive but agreed that the items are of top priority for the 2021 year. ED Jenkins asked the board members to submit emails regarding which projects/initiatives they would like to lead/work on.

**Additional Business & Board Member Comments:**

**McClerren** notified the board that the Christmas tree at Mill and South streets has been removed as it was dying and dangerous. The board was also informed that McClerren attended the Oakland County Main Street Manager's meeting in ED Jenkins' absence and that there will be additional funding from Oakland County in the next 60 days to assist with recovery planning. McClerren also noted that planning has begun for the Spring Garden Market and that Toni Mariucci and Kelly Quisenberry would be working on that project.

**Brice** informed the board that the M15 Heritage Route Garage sale would be taking place on May 1<sup>st</sup> this year and that while no major coordinating efforts will be taking place, all communities are encouraged to participate. She also noted that the Village Council has gone through several interviews for the position of Village Manager and that a final interview with one candidate will be taking place on March 22.

**ED Jenkins** informed the board that while he was not seeking out employment opportunities, a firm representing another community in search of an Executive Director sought him out and asked him to apply and that he has been chosen as a final 3 candidate for the position and that he will keep the board apprised of the situation. The board congratulated ED Jenkins.

**Adjournment**

**\*Motion by Amori**, seconded by **Hill** to adjourn the meeting at 8:32 a.m.

**Roll call vote:**

**Aye:** Quisenberry, Rumball, Brice, Hill, Amori, McClerren

**Nay:** None

**Absent:** Brauer, Wills

**\*Motion carries 6/0.**

Respectfully submitted,  
Courtney McClerren  
Acting Recording Secretary